Global Clinical Supplies Group
2027 Asia Pacific Conference Exhibitor & Sponsorship Agreement

Thank you for your interest in exhibiting and/or sponsoring at the Global Clinical Supplies Group (GCSG) 2027 Asia Pacific Conference. The objective of all GCSG conferences is to provide a forum for the open exchange of ideas, regulatory updates, technological advances, and information of a non-confidential nature related to clinical supply activities. We strive to promote closer professional relationships among personnel engaged in clinical supply activities as well as between the clinical supply group and other segments of the pharmaceutical/biotechnology industry. In keeping with this purpose, exhibitors and sponsors are encouraged to be educational, communicative, and informative in all their interactions with conference attendees.

Registration Details:
Registration for the purchase of tabletop exhibits and sponsorship opportunities opens on **05th October 2026 at 12pm Japan time | 11am Beijing time.**

Sponsorship & Exhibitor Guidelines

By purchasing a sponsorship and/or exhibit space, you agree to and will abide by the following guidelines. **Not adhering to any of these guidelines may result in closure of the exhibitor's/sponsor's display, dismissal from the meeting and/or forfeiture of the ability to attend future GCSG events.**

Exhibitor space and sponsorships will be reserved on a first-come, first-served basis via registration. Full payment will be required within 30 days of registration. Failure to comply may result in exhibitor space/sponsorship being offered to a waitlisted vendor.

1. Code of Conduct:
    a. General
        i. Excessive noise will not be permitted.
        ii. Harassment of attendees or other exhibitors/sponsors will not be permitted.
        iii. Distribution of food or beverages that compete with hotel service offerings is prohibited.
        iv. Any hospitality events must not interfere with or overlap with GCSG activities (i.e., Meet & Greet, GCSG Night Out, Vendor Reception, meals, plenary, lecture, or workshop sessions).
        v. For the GCSG Night Out, where a guest Is permitted, guests are NOT permitted to be an additional BD/Sales/ Marketing /Senior Executive representative.
        vi. In accordance with our mission (share knowledge, collaborate and enhance best practices) and values (continuous learning and engaged positive & fun environment), sponsor & exhibitor representatives are encouraged to attend the plenary, lecture & workshop sessions.
        vii. Lecture, workshop and plenary sessions are not to be used to promote company services.
        viii. Unauthorized use of any GCSG workshop rooms or the general session room for vendor

meetings will not be permitted.

ix. Exhibitors and Sponsors must not use, distribute, offer, or award any counterfeit, copied, unauthorized or otherwise infringing goods or products as giveaways or competition prize draws. All giveaways must be pre-approved by the GCSG Exhibitor or Sponsorship Coordinator.

b. Exhibitors
   i. All exhibitor activities must be confined to the general area of the exhibit space
   ii. Doors to the exhibition hall may be closed and/or locked at the discretion of GCSG or the hotel during workshop, lecture or plenary sessions
c. Sponsors
   i. The purchasing company (sponsor) is to provide all materials for the chosen sponsorship as outlined in the Sponsorship Opportunities document.
   ii. The sponsor is responsible for set-up of any sponsor-provided materials (e.g., plenary session handouts, Meet & Greet networking event, etc.).

2. Tabletop exhibit information:
   a. **Tabletop** exhibit is $4,500 and offers the following:
      i. Tabletops will be located outside main plenary session room; providing visible branding and foot traffic throughout the event.
      ii. Participation in the Vendor Reception and vendor prize draw networking activity.
      iii. Recognition as a conference exhibitor on the GCSG website and conference app.
   b. Tabletop grant the following:
      i. Skirted table **approximately 180cm x 90cm in size,** with AC multisocket power strip.



      i. Ability to purchase registrations for up to two (2) BD/Sales/ Marketing / Senior Executive representatives. After payment for the tabletop exhibit is received, exhibitors will receive an email containing a registration link for up to two (2) BD/Sales/ Marketing /Senior Executive representatives. These registrants will be required to pay the appropriate registration fee based on the date of their registration (early bird vs. regular).

         NOTE: It is recommended that you register as soon as possible after receiving the link to guarantee your place(s). Registration for the first BD/Sales/Marketing/Senior Executive representative is guaranteed, but if you haven't registered your second representative when our registration limits have been reached, additional registration will be at the discretion of GCSG. Registration substitutions can be made (without cost) via the online registration system at any time until the start of the conference.

c. **All exhibit materials must fit completely on the tabletop provided, (approximately 180cm x 90 cm). No exhibit materials are allowed on the floor in the exhibit area.**
d. Exhibitors may only install tabletop displays with a **maximum height of 1.5 m, from the top of the table**.
e. Exhibitors erecting displays other than tabletop size (as noted above) will be asked to dismantle unauthorized displays.
f. GCSG operates a strict **No Chairs Policy** for tabletop exhibitors.
   i. Chairs will not be provided for exhibitors. We encourage you to attend the workshops!
   ii. Chairs are not permitted within the exhibit area.
   iii. Exceptions will only be made for verified health or medical conditions.
   iv. Any request for an exception must be submitted to the GCSG Exhibitor Coordinators in writing prior to the event and approved in advance.
   v. Event staff will remove unauthorized chairs.
g. **Only one tabletop per company (including subsidiaries or sister companies) is permitted.** A company is defined by the highest level of the organization regardless of brand differentiation within the overall organization.
   i. Companies with subsidiary or sister companies may display the subsidiary/sister displays on the same table.
   ii. Multiple companies that are not legally tied cannot be displayed on the same table.

3. Sponsorships and their fees are described in detail in the Sponsorship Opportunities document posted on the GCSG website.
   a. Diamond and Platinum level sponsorships include the **ability to PURCHASE registrations** for up to two (2) BD/sales representatives. After the payment of the sponsorship is received, sponsors will receive an email containing a registration link for up to two (2) BD/Sales/Marketing/Senior Executive representatives. These registrants will be required to pay the appropriate registration fee based on the date of their registration (early bird vs. regular).
   NOTE: It is recommended that you register as soon as possible after receiving the link to guarantee your place(s). Registration for the first BD/Sales/Marketing/Senior Executive representative is guaranteed, but if you haven't registered your second representative when our registration limits have been reached, additional registration will be at the discretion of GCSG. Registration substitutions can be made (without cost) via the online registration system at any time until the start of the conference.
   b. Gold level sponsorships and below includes the **ability to PURCHASE registration** for a single BD/Sales/Marketing /Senior Executive representative. After payment for the sponsorship is received, sponsors will receive an email containing a registration link for their BD/Sales/Marketing /Senior Executive representative. This registrant will be required to pay the appropriate registration fee based on the date of their registration (early-bird vs. regular).
   NOTE: It is recommended that you register as soon as possible after receiving the link to guarantee your place. Registration substitutions can be made (without cost) via the online registration system at any time until the start of the conference.
   c. **ALL Business Development/Senior Executive representatives in attendance must be registered**

& approved for the event. If not registered, they cannot engage with event attendees or attend GCSG-sponsored social functions.

4. Attendance Limits
   a. Exhibitors as well as Diamond and Platinum Sponsors are permitted to register and pay for a maximum of 2 BD/Sales/Marketing/Senior Executive attendees per company (not including those registered as Speaker/Facilitator or Committee/Volunteer). Purchase of additional sponsorship opportunities will not increase the maximum number of BD/Sales/Marketing/Senior Executive representatives permitted.
   b. Companies purchasing sponsorships at Gold level and below are permitted to register 1 BD/Sales/ Marketing /Senior Executive representative (not including those registered as Speaker/Facilitator or Committee/Volunteer). Purchase of additional sponsorship or exhibitor opportunities is additive up to the maximum of 2 BD/Sales/Marketing/Senior Executive representatives per company (not including those registered as Speaker/Facilitator or Committee/Volunteer).
   c. Companies supporting GCSG at a level totaling ≥ $12,000 (inclusive of sponsorships & tabletop exhibits only) may **purchase** 1 additional delegate pass for a **VP-level (and above) executive.**

5. Waitlist:
   a. In the event Exhibitor spaces or sponsorships are sold out, individual waitlists will be created.
   b. Waitlisted vendors will be notified if exhibit space or the desired sponsorship becomes available.

6. Payment and Cancellation Policy:
   a. Payment is due at the time of registration. If payment is not received at the time of registration, an "Alternate Payment fee" of $100 will be added. If full payment is not received within 30 days of registration, GCSG reserves the right to cancel any purchase and offer it to a wait-listed vendor. BD/Sales representatives will not be allowed to register until full payment for the sponsorship/tabletop exhibit has been received.
   b. Cancellations MUST be requested via the online registration system.
   c. Exhibitors/Sponsors cancelling at least 6 weeks prior to conference start (prior to 2nd February 2027) * will receive a 50% refund of fees paid.
   d. **No refund can be given for cancellations received less than 6 weeks prior to conference start*.**

      *Conference start is defined as the first day that on-site check-in/registration is available (Tuesday, 16th March 2027).

7. Exhibit Installation/Dismantling:
   a. Exhibitors are responsible for the shipping (per the published shipping guidelines) and set-up of their exhibit materials.
   b. Exhibitors agree to abide by the published installation and dismantle times. Please note times

below:

- **Exhibitor Set up:** Tuesday 16th March - 3-5:30pm
- **Exhibitor Tear Down:** Thursday, 18th March from 3:30pm onwards.

c. At the end of the conference, each exhibitor is responsible for packing up all display items and arranging return collection as per the published shipping guidelines.

d. If you are planning to use a 3rd party to ship and/or set-up/tear down your exhibit, you MUST notify GCSG of this in advance and provide us with their contact details. It is YOUR responsibility to share all the relevant information about the event with that 3rd party. It is not GCSG's responsibility to resend information that has already been distributed to exhibiting/sponsoring companies.

8. Sponsor Set-up:
   a. Sponsors are responsible for shipping all sponsor-provided materials as per the published shipping guidelines.
   b. Sponsors are responsible for set-up of all sponsor-provided materials as per published sponsorship opportunities.
   c. At the end of their sponsorship period, each sponsor is responsible for packing up all remaining display items and arranging return collection as per published shipping guidelines.

9. Occupancy of Space:
   a. Space not claimed by an exhibitor/sponsor prior to the close of the published installation period will be considered forfeit.
   b. GCSG reserves the right to reassign any tabletop space or sponsorship not claimed by the close of the published installation period.

10. Location/Layout:
    GCSG reserves the right to alter the location and/or layout of the exhibits and sponsorship areas in the best interests of the conference at any time.

11. Conference Badges:
    a. Exhibitor and sponsor personnel must wear their registration badges and the GCSG-provided sponsored lanyards at all times.
    b. Non-registered exhibitors or sponsor personnel will not be permitted to attend any portion of the conference without permission of the GCSG Exhibitor Coordinator or Sponsorship Coordinator.

Please direct any issues or concerns related to exhibiting to the GCSG APAC Exhibitor Coordinator: **Contact: Philip Gregory/Lisa Spence** **Email: APACExhibitor@mygcsg.com**	**Please direct any issues or concerns related to exhibiting to the GCSG APAC Sponsorship Coordinator:** **Contact: Masako Ota / Philip Gregory** **Email: APACSponsorship@mygcsg.com**